

## **Agenda for team captain's meeting 12<sup>th</sup> of December @ 7.30pm, 2007**

**7.30pm** - Play Gordy Klatt DVD – (if we have audio visual available)

**7.35pm** – Welcome (Christopher)

- Registration and fundraising update
- On-site fundraising
- Relay For Life Competitions: Highest fundraising team, highest fundraising individual, most team laps, most individual laps, Spirit of Relay Award, Best dressed team and camp site (judged on creativity and how **sunsmart** they are). New award this year, for either best baton or best HOPE sign, or both (to be decided in committee meeting beforehand). Will be explained in detail in the next newsletter.

**7.45pm** – Facilities (Jim/Steve)

- Update on move to Greyhound track

**7.55pm** – Entertainment (David/Sam)

**8.00pm** – Children's Activities (Belynda)

**8.05pm** – Fundraising (Rob)

- Rules and regulations
- Tools available from the Cancer Council
- Close of registrations one week before the event

**8.10pm** – Car Raffle explanation (Andrew)

**8.15pm** – Fundraising presentation from a team?

**8.20pm** - Open mic (Committee)

- Team captains tell us their fundraising stories
- Questions

**8.30pm** – Christopher

- Materials (posters, brochures, balloons, bunting) available
- T-Shirt swaps
- Close meeting